**CAD/Revit Specialist**

Sales Department

**Glass Solutions, Inc. is a regional commercial glazing contractor, primarily focusing on exterior facades, tenant improvements and specialty glazing on new, existing and renovated building projects.** The GSI mission is to be an elite specialty contractor and trade partner in the construction industry. They emphasize client satisfaction and core company values. In 2019, Glass Solutions, Inc. reached an important milestone celebrating 20 years in business. Additionally, Glass Solutions, Inc. ranked 29th in Glass Magazine’s 2023 Top 50 Contract Glaziers and was also named "Best Company to Work For" in the industry by USGlass Magazine in 2022.

Glass Solutions, Inc. is seeking a CAD/Revit Specialist who will be responsible for developing and supporting virtual design and construction (VDC) processes for company operations from preconstruction, design, procurement, production and installation. The CAD/Revit Specialist performs technical tasks in Revit and AutoCAD software.

**ESSENTIAL DUTIES & RESPONSIBILITIES**

Includes, but not limited to:

* Setup and maintain firm AutoCAD and Revit projects (setup levels, views, sheets, etc.) adhering to firm CAD/Revit standards and the project BIM execution plan.
* Maintain Revit models for all disciplines.
* Manage weekly model sharing; download/upload Revit models, apply updates.
* Work closely with project team members to provide feedback on updated model changes.
* Lead model clash detection meetings to assist team members in solving conflicts.
* Participate in BIM coordination meetings.
* Provide technical support to team members.
* Maintain a collaborative environment between AutoCAD and Revit operators, engineers and project managers.
* Complete additional tasks as requested in AutoCAD and Revit.
* Assist in the development and implementation of Revit standards and training materials for internal use.
* Create and modify Revit content/families for use in WMA Revit models.
* Maintain and upgrade firm AutoCAD blocks, standard details and layering standards.
* Assist with AutoCAD and Revit system training for employees.
* Assist in content creation for Revit and AutoCAD projects.
* Assist in development of AutoCAD and Revit system enhancements.

**QUALIFICATIONS**

* Technical School, Community College or Associates Degree in REVIT and AutoCAD.
* Proficient in Revit and AutoCAD.
* Excellent organizational, written, verbal and interpersonal communication skills.
* Detail oriented with the ability to multitask and meet deadlines.
* Self-motivated with the ability to work in a team and independently.
* Ability to problem solve and provide recommendations and solutions to meet customer requirements.
* Microsoft Office experience.

**TO APPLY**  
Interested candidates should submit a resume via email to HR@gsichicago.com.

*Glass Solutions, Inc. provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.*